



IRCA REGISTERED QMS INTERNAL AUDITOR COURSE - 2 DAYS DURATION (14 Hours)

COURSE OBJECTIVES

To enable you to perform internal audits essential for the effective management and improvement of an ISO 9001:2008 Quality Management System.

BENEFITS

The only way to be sure that a Quality Management System is operating effectively to ISO 9001 is to audit it on a regular basis. This interactive course will be of benefit to you when conducting your organisation's Internal Audits. Your learning process will include a series of tutorials, interactive class sessions, a main case study and role playing exercises.

The course will describe how to schedule, plan and perform an audit, report findings, conduct opening and closing meetings and establish follow up action. With the help of the workshops and role playing exercises you will experience the critical stages of an audit. Delegates will be supplied with a bound set of comprehensive notes to support the course. Delegates will be continuously assessed throughout the course and will also be required to pass a written assessment in order to pass the course.

WHO SHOULD ATTEND?

Anyone involved with performing or managing internal quality audits. To derive maximum benefit from the course, delegates should have some knowledge of their own quality system and ideally an understanding of the ISO 9000 series of standards.

THE COURSE INCLUDES

- * An overview of ISO 9001:2008
- * Planning and preparing for an audit, including audit objectives
- * The human aspects of auditing
- * Performing an audit
- * Reporting findings and non-conformities
- * Follow up action

IRCA REGISTRATION

This course is certified by the IRCA Registration Governing Board and satisfies part of the formal training requirement for individuals seeking registration under the IRCA Auditor Registration Scheme. Course number A17180 registered to NQA Training.

CONTINUING PROFESSIONAL DEVELOPMENT (CPD Points)

Completion of this course will qualify for 14 CPD Points

CERTIFICATION

All delegates will be awarded a certificate verifying attendance and completion of the course. Those delegates who pass the course will be awarded a certificate of successful completion recognised by IRCA.

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